

CREDIT TRANSFER TOWARDS THE BEng Essential Information

Please retain for the duration of your studies with
The Open University



IMPORTANT NOTE: You should read this document in conjunction with the University regulations for this qualification: <http://www3.open.ac.uk/our-student-policies/qualregs.htm>

You will need to complete at least 360 credits, as shown in the table below, in order to be eligible for this qualification. The right-hand column of this table shows the components of this qualification towards which credit transfer can be awarded in recognition of study you have undertaken elsewhere.

Degree component	Type and amount of credit transfer available towards this component, if any
Compulsory level one module 15 credits	None
Technology modules 90 credits with at least 60 at level two or above	90 credits of general credit exemption
MST modules 120 credits with at least 90 at level three	30 credits of general credit exemption
Level three project 30 point	None
Level three modules 90 credits	None
Free choice	90 credits
Maximum credit transfer available towards this OU qualification	210 credits, with a maximum of 105 credits at Level 1

What credit transfer will I be awarded ?

Please note: credit transfer is awarded in the context of the particular qualification towards which you are claiming it. This means that you may be able to get credit transfer against a specific Open University (OU) module or component in some OU qualifications but not in others.

We award credit in units of 5 credits, up to the maximum shown in the table above. If your previous study amounts to more than this limit, we will select those credits that will give you the most beneficial award.

Whatever your award of credit transfer, you will have to include within your degree at least 120 credits of suitable OU modules. These OU modules must be at level 3.

We can award credit for postgraduate study but you will only be allowed to count a maximum of 90 credits of postgraduate study towards this degree whether from transferred credit, OU modules, or a combination of the two.

When we have completed the assessment of your application for credit transfer, we will send you an email to let you know that the outcome, your *Credit Transfer Award*, is showing on your Studenthome page: <http://www.open.ac.uk/students> . You will then be able to view and download this document.

Portsmouth Foundation Degree awarded to Naval Artificers at HMS Sultan or HMS Collingwood only

Students who have successfully completed either the HMS Sultan Foundation Degree in Eng Marine Systems Engineering, (HEMIS Code R023)8 or the HMS Collingwood Foundation Degree in Electronic

Engineering (HEMIS Code R0239) will normally receive the maximum award of 90 credits of credit at level 1 and 120 credits at level 2. In addition these students will be exempt from the residential school requirement. Students should apply in the usual way with a transcript from Portsmouth. A syllabus is not required.

Types of credit transfer

There are two types of credit transfer: **module exemption** and **general credit exemption**. The table on page 1 shows which type/s can count towards this qualification and the outcome of your credit transfer application will be displayed on your *Credit Transfer Award* document.

Module exemption: means that you have been exempted from a particular OU module in recognition of your previous study. Your prior study must be at, or equivalent to, the UK academic level of the OU module/s you are being exempted from, and considered to be broadly in-line with the learning outcomes of your chosen OU qualification. Your *Credit Transfer Award* will specify which OU module/s you have been exempted from studying towards your chosen OU qualification.

General credit exemption: means that you have been exempted from studying the specified amount of credit at the given academic level towards this OU qualification. This type of credit transfer is awarded if your previous study is at, or equivalent to, the UK academic level of the OU module/s concerned and is considered relevant to this OU qualification in terms of subject and/or skills development. This type of credit transfer differs from module exemption in that it does not exempt you from any particular OU module/s. Your *Credit Transfer Award* will indicate the number of credits you have been exempted from, and at what level/s, towards specific components of the qualification.

Time limits

There are time limits on the counting of credit towards this qualification:

Credit transfer awarded as **general credit exemption** can count for 10 years from the completion date of your previous study for which credit transfer is awarded. If you have more than one period of previous study, we will use the date of the earliest for which you are being awarded credit transfer.

This time limit does not apply to OU modules or credit transfer counting towards the “free choice” element of this degree.

1971 rule

The University now awards credit only for study undertaken from 1971 onwards. If you already have an award of credit for pre-1971 study it will not be taken away. If you seek a reassessment of your award, either because you have undertaken additional study or if you want to take advantage of subsequent policy changes, you may not be able to gain any additional credit but your award will not be reduced.

Please note: if the OU qualification you are studying towards has time limits, these will be detailed in a paragraph headed “Time limits” (above this paragraph) and will take precedence over the 1971 rule.

The Unique Study rule

For each OU qualification, you must include an amount of OU study that is unique to that particular qualification (OU credit which has not previously been counted towards another OU qualification). The proportion of unique study required is normally one-third: for details of the unique study required for this specific qualification, please refer to the qualification regulations <http://www3.open.ac.uk/our-student-policies/qualregs.htm>

If you require a version of these notes in an alternative format, such as large print, please contact us

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While every effort is made to ensure accuracy, the information in this publication may change in the light of altered regulations, policy or other constraints.