

## CREDIT TRANSFER TOWARDS THE POSTGRADUATE DIPLOMA IN COMPUTING FOR COMMERCE AND INDUSTRY

### Essential Information

Please retain for the duration of your studies with  
The Open University



In order to qualify for this Postgraduate Diploma in Computing for Commerce and Industry, you will need to complete 120 credits as shown in the chart below. This table also indicates the diploma components against which credit transfer can be awarded:

Degree component	Type and amount of credit transfer available towards this component, if any
90 credits of postgraduate computing modules (the "CCI module group")	Up to 60 credits of module exemption or general credit exemption
A further 30 credits chosen either from the postgraduate computing modules list or from a further list of modules in Manufacturing: Management and Technology (the "MMT module group")	Up to 30 credits of module exemption or general credit exemption
<b>Maximum credit transfer available towards this OU qualification</b>	<b>60 credits</b>

Credit for previous relevant study elsewhere can be used in place of OU modules as indicated under each category in this table, up to a maximum of 60 credits, provided certain conditions are met. You should read this document in conjunction with the award regulations: <http://www3.open.ac.uk/our-student-policies/qualregs.htm>

### What award of credit will I receive?

**Please note:** credit transfer is awarded in the context of the particular qualification towards which you are claiming it. This means that you may be able to get credit transfer against a specific Open University (OU) module or component in some OU qualifications but not in others

We award credit in units of 5 credits, up to a maximum of 60 credits of credit transfer towards this Postgraduate Diploma. If your previous study amounts to more than this limit, we will select those credits that will give you the most beneficial award.

When we have completed the assessment of your application for credit transfer, we will send you an email to let you know that the outcome, your *Credit Transfer Award*, is showing on your Studenthome page: <http://www.open.ac.uk/students>. You will then be able to view and download this document.

### Types of credit transfer

There are two types of credit transfer: **module exemption** and **general credit exemption**. The table on page 1 shows which type/s can count towards this qualification and the outcome of your credit transfer application will be displayed on your *Credit Transfer Award* document.

**Module exemption:** means that you have been exempted from a particular OU module in recognition of your previous study. Your prior study must be at, or equivalent to, the UK academic level of the OU module/s you are being exempted from, and considered to be broadly in-line with the learning outcomes of your chosen OU qualification. Your *Credit Transfer Award* will specify which OU module/s you have been exempted from studying towards your chosen OU qualification.

**General credit exemption:** means that you have been exempted from studying the specified amount of credit at the given academic level towards this OU qualification. This type of credit transfer is awarded if your previous study is at, or equivalent to, the UK academic level of the OU module/s concerned and is considered relevant to this OU qualification in terms of subject and/or skills development. This type of credit transfer differs from module exemption in that it does not exempt you from any particular OU module/s. Your *Credit Transfer Award* will indicate the number of credits you have been exempted from, and at what level/s, towards specific components of the qualification.

## 1971 rule

The University now awards credit only for study undertaken from 1971 onwards. If you already have an award of credit for pre-1971 study it will not be taken away. If you seek a reassessment of your award, either because you have undertaken additional study or if you want to take advantage of subsequent policy changes, you may not be able to gain any additional credit but your award will not be reduced. Please note that, if the OU qualification you are studying towards has further time-limits, these will take precedence over the 1971 rule.

## The Unique Study rule

For each OU qualification, you must include an amount of OU study that is unique to that particular qualification (OU credit which has not previously been counted towards another OU qualification). The proportion of unique study required is normally one-third: for details of the unique study required for this specific qualification, please refer to the qualification regulations <http://www3.open.ac.uk/our-student-policies/qualregs.htm>

## Time Limits

There are time limits on the counting of credit towards this qualification:

Credit transfer awarded as **general credit exemption** can count for 8 years from the completion date of your previous study for which credit transfer is awarded. If you have more than one period of previous study, we will use the date of the earliest for which you are being awarded credit transfer.

Credit transfer awarded as **module exemption** can count for 8 years after the final presentation of the OU module/s for which exemption is awarded.

If you require a version of these notes in an alternative format, such as large print, please contact us

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