

CREDIT TRANSFER TOWARDS THE Foundation Degree in Counselling Essential Information

Please retain for the duration of your studies with
The Open University



IMPORTANT NOTE: You should read this document in conjunction with the University regulations for this qualification: <http://www3.open.ac.uk/our-student-policies/qualregs.htm>

The Open University's Foundation Degree in Counselling (qualification code G14) is provided in partnership with the Counselling and Psychotherapy Central Awarding Body (CPCAB).

In order to qualify for this Foundation Degree, you must be awarded 150 credits of CPCAB work-based study (ie, the 120 credits of collaborative credit and the 30 credits of general credit exemption shown in the table below), and complete the specified 90 credits of Open University (OU) knowledge-based study.

The right-hand column of this table shows the components of this Foundation Degree towards which credit transfer can be awarded in recognition of study you have undertaken elsewhere.

Degree component	Type and amount of credit transfer available towards this component, if any
Level 1 compulsory module (120 credits)	<p>120 credits of collaborative credit for the following CPCAB qualification:</p> <p>Level 4 Diploma in Therapeutic Counselling (TC-L4)</p> <p><i>for course entry from September 2002 to December 2009</i> {NQF number 100/5034/6}</p> <p>or</p> <p><i>for course entry January 2010 onwards</i> {QCF number 500/8088/X}</p> <p>This will show on your OU record as module code CCPP120.</p>
Level 2 compulsory OU module (30 credits)	No credit transfer available
Level 2 CPCAB options (30 credits)	<p>30 credits of general credit exemption for one of the following:</p> <ul style="list-style-type: none"> CPCAB Level 5 Diploma in Psychotherapeutic Counselling (PC-L5) <i>for course entry from September 2005 to June 2010</i> {NQF number 100/5035/8} Level 5 Diploma in Psychotherapeutic Counselling (PC-L5) <i>for course entry from July 2010 onwards</i> {QCF number 500/8386/7}

	<ul style="list-style-type: none"> • CPCAB Level 5 Certificate in Cognitive Behavioural Therapeutic Skills and Theory (CBT-L5) <i>for course entry from January 2007 to December 2006</i> (NQF number 500/1636/2) • Level 5 Diploma in Cognitive Behavioural Therapeutic Skills and Theory (CBT-L5) <i>for course entry January 2010 onwards</i> (QCF number 500/8460/4)
Level 2 OU module options (60 credits)	No credit transfer available
Maximum credit transfer available towards this OU qualification	150 credits

Please note: To get your CPCAB study linked to the Open University's Foundation Degree in Counselling, you will need to complete and return the Credit Transfer application form together with your original CPCAB module certificate/s. You do not need to provide a transcript or syllabus for this CPCAB study.

What award of credit will I receive?

When we have completed the assessment of your application for credit transfer, we will send you an email to let you know that the outcome, your *Credit Transfer Award*, is showing on your Studenthome page: <http://www.open.ac.uk/students>. You will then be able to view and download this document.

Please note: credit transfer is awarded in the context of the particular qualification towards which you are claiming it. This means that you may be able to get credit transfer against a specific Open University (OU) module or component in some OU qualifications but not in others.

The CPCAB qualifications detailed in the table on page 1 can count towards the Foundation Degree in Counselling:

- CPCAB Level 4 Diploma in Therapeutic Counselling (TC-L4):

If you have completed the CPCAB Level 4 Diploma in Therapeutic Counselling, we will award you 120 credits of collaborative credit. This will show on your OU study record as OU module code CCPP120, together with its CPCAB qualification title. This will count as 120 credits of study at Level 1 towards the Foundation Degree in Counselling.

- CPCAB Level 5 Diploma in Psychotherapeutic Counselling (PC-L5) or Level 5 Certificate or Diploma in Cognitive Behavioural Therapeutic Skills and Theory (CBT-L5):

If you have completed either the CPCAB Level 5 Diploma in Psychotherapeutic Counselling or the CPCAB Level 5 Certificate or Diploma in Cognitive Behavioural Therapeutic Skills and Theory, we will award you 30 credits of credit transfer (called "general credit exemption") towards the Foundation Degree in Counselling.

An award of General Credit Exemption means that you have been exempted from studying the specified amount of credit at the given academic level towards this OU qualification. This type of credit transfer does not exempt you from any particular OU module/s. Your *Credit Transfer Award* will indicate the number of credits you have been exempted from towards specific components of this Foundation Degree.

The Open University's BA/BSc Open degree

The Foundation Degree in Counselling will take three or more years to complete part-time. By completing a further 120 credits of study at HE Level 3 with the OU, you can gain a BA or BSc Open Honours degree. If you choose to do this, you will need to apply for a reassessment of your CPCAB study towards

the OU Honours degree. Whatever credit transfer you are awarded for your CPCAB study, you will have to include within your Honours Open degree at least 120 credits of Open University modules at level 3.

Please see our website for more details on how to apply for credit for your CPCAB study to be put towards your OU Honours degree: www.open.ac.uk/credit-transfer

Time limits

There are time limits on the counting of credit towards this qualification:

Credit from the Level 2 Open University modules may cease to be countable as such towards the Foundation Degree in Counselling ten years after their final presentation.

This time limit does not apply to the CPCAB modules.

Unique study

For each OU qualification, you must include an amount of OU study that is unique to that particular qualification (OU credit which has not previously been counted towards another OU qualification). The proportion of unique study required is normally one-third: for details of the unique study required for this specific qualification, please refer to the qualification regulations.

<http://www3.open.ac.uk/our-student-policies/qualregs.htm>

If you require a version of these notes in an alternative format, such as large print, please contact us

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While every effort is made to ensure accuracy, the information in this publication may change in the light of altered regulations, policy or other constraints.